



25 June 2021

## REQUEST FOR QUOTATION

The Philippine Department of Tourism-Korea is in need of storage for lease within the Jung-Gu area (maximum of 20 minutes drive from PDOT-Korea).

Interested companies may submit price quotation/proposal based on the attached Terms of Reference on or before June 29, 2020, to:

Philippine Department of Tourism-Korea  
Suite 801, President Hotel, Euljiro1-ga  
Jung-gu, Seoul 04533 Korea  
Tel no: (02) 598-2290 Fax: (02) 3180520  
Email: [lily@philippinetourism.co.kr](mailto:lily@philippinetourism.co.kr)

A handwritten signature in black ink, appearing to read "Maria Corazon Jorda-Apo".

**MARIA CORAZON JORDA-APO**  
Tourism Director

**TERMS OF REFERENCE /SPECIFICATIONS OF PDOT-STORAGE FOR LEASE  
(JULY 2021-JULY 2022)**

1. Location/Address: within the Jung-gu area (maximum of 20 minutes drive from DOT-Korea)
- 2.. Area Measurement: about 65 sq m.
3. Contract Period: 1 year, renewable.
4. With fire insurance coverage
5. Includes utilities (water, electricity, maintenance, garbage disposal, pest control... etc.)
7. With Basic services/facilities :
  - 24-hour Free parking space
  - lighting, fire alarm, ventilation and sprinkler system
  - concrete flooring
  - electronic door lock
  - 24-hour security services
  - cargo truck clearance access
8. With appropriate property registration
9. Lessor should directly lease the property to PDOT-Korea (no sub-lease arrangement)

**Budget for Monthly Rent inclusive of VAT: KRW 770,000**