



September 22, 2023


INVITATION FOR PROPOSAL

The Philippine Department of Tourism Korea is in need of the services of a **professional interpreter/moderator** who will assist during the MICE Roadshow 2023 in Seoul, Korea on October 18, 2023.

Interested applicants or companies may submit application letter with resume in English on or before **October 4, 2023, 6:00 pm** to:

Sean Park
Marketing Manager
Philippine Department of Tourism-Korea
sean@philippinetourism.co.kr

John Trexy N. Noveros
Foreign Tourism Officer
Philippine Department of Tourism-Korea
jtnoveros@philippinetourism.co.kr


JOHN TREXY N. NOVEROS
Foreign Tourism Officer
PDOT Korea





TERMS OF REFERENCE

POSITION : **INTERPRETER/MODERATOR**

PROJECT : **MICE Roadshow 2023**
Seoul, South Korea
October 18, 2023

QUALIFICATIONS

- Fluent in English and Korean
- Minimum of 3 years of experience in interpretation or hosting events
- Knowledge on the Philippines or MICE Tourism will be an advantage

SCOPE OF WORK/DELIVERABLES

- Provide consecutive interpretation during the event (ceremonies, presentations, meetings, etc.)
- Perform the role of a moderator during the event
- Provide interpretation for the guests if necessary

WORK TIME

- **10:30 am ~ 1:30 pm (3 hours) / October 18, 2023**

COMPENSATION

- **KRW 800,000.00** (Eight Hundred Thousand WON) inclusive of taxes
- Additional charge can be made for extra hours
- Full payment shall be made upon completion of the event



Philippine Department of Tourism-Korea

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